

STATE OF NEW YORK - DEPARTMENT OF CORRECTIONS AND COMMUNITY SUPERVISION

Gender Identity Interview

_____ Correctional Facility

Incarcerated Individual Name: _____ DIN: _____ DATE: _____

Completed by: _____ ORC KGNC Code: _____

This interview guide is to help correctly classify incarcerated individuals who identify as transgender (Other Security Characteristic is 38 or 39) or gender nonconforming/gender nonbinary (Other Security Characteristic is 40) during PREA Risk Screening (Form 115.41M/F), or who have been diagnosed with Gender Dysphoria (Other Security Characteristic 41) or with an Intersex medical condition (Other Security Characteristic 42).

Record answers to the following questions during reception/initial interview/quarterly case plan review and update Security Classification Guidelines as needed (**interview must be conducted in a private setting**):

What is your Gender Identity? (select all that apply):

- Male Female
- Transgender Female (assigned male at birth but identifies as a female) (Other Security Characteristic 38)
- Transgender Male (assigned female at birth but identifies as a male) (Other Security Characteristic 39)
- Gender Nonconforming/Gender Nonbinary Other/none Declined to Answer

Do you go by a name other than the name on your birth certificate (for informational purposes - DOCCS uses the legal or commitment name for official records)? _____

What pronouns do you use? Circle: [he/him/his] [she/her/hers] [they/them/theirs] Other _____

Do you dress as a man, a woman or gender-neutral outside of prison (Circle)?

How long have you been living as [a man/a woman/gender neutral]? _____

If the individual is transgender, has Gender Dysphoria, or is Intersex, ask: Do you want the opportunity to shower separately from other incarcerated individuals per Dir. #4009? Circle: Yes No

Is there anything else you would like DOCCS to consider with respect to your safety in connection with decisions regarding your housing and placement? [DOCCS shall give serious consideration to a transgender or intersex incarcerated individual's own view with respect to safety. The PREA Standards require that individualized housing and placement decisions must be made based on consideration of all information available. It may not always be possible to honor each individual's wishes about where they would like to be housed. However, staff will record this information and then convey to the individual that they recorded it but are unable to guarantee where they will be housed. Classification & Movement shall be notified if the incarcerated individual seeks a placement in a different gender facility than where the person is currently assigned.] _____

Gender Identity: (This information is entered by the ORC into F451.)

How would you like your gender identity to be reflected in the DOCCS system (circle one): M F X

I acknowledge that a request to change my gender identity is permitted only at 12-month intervals. The request is not permitted while a disciplinary hearing is pending, or when confined to a cell, room, or Special Housing Unit. However, if the confinement is (12) twelve months or longer, I may change my gender identity after the (12) months.

SIGNATURE OF INCARCERATED INDIVIDUAL

DATE

Information contained on this form shall not be disclosed to anyone other than to the extent necessary to make security classification, housing/placement, programming, treatment, investigation, and other security and management decisions.